



**FULL-TIME AND PART-TIME COURSES OFFERED, STARTING JANUARY 2024**

COURSES OFFERED	DEPARTMENT
NC, ND, HND in: Accounting/Banking and Finance.	Business Studies
NC, ND, HND in: Sales & Marketing/ Purchasing and Supply/ Human Resources/Transport & Logistics NC, ND, HND in : Secretarial Studies / Office Management	Management Studies
NC, ND, HND in: Information Technology (Computer Studies) NC, ND, HND in: Records Management & Information Science NC, ND, HND in: Library and Information Science	Information Science and Technology
NC, ND Hairdressing/ Beauty Therapy/Cosmetology NC, ND in: Industrial Clothing NC Tourism and Hospitality Management	Applied Arts and Sciences
NC, ND in Electrical Power Engineering NC, ND in Instrumentation & Control NC, ND in Electronic Communication Systems	Electrical Engineering
NC in: Motor Vehicle Mechanics/ Diesel Plant Fitting/ Motor Vehicle Body Repair/ Auto-Electrics & Electronics, NC Precision Machining ND in Automotive Engineering: Automotive Technician	Automotive Engineering
NC in: Fabrication/ Machinshop/ Refrigeration & Air Conditioning/ Draughting & Design Technology ND in Plant/ Production Engineering	Mechanical Engineering
*ND in Technical & Vocational Education (HEXCO)	Education

**1.0. Interview Dates**

- 1.1. Applicants should come in person at Gweru Polytechnic at 0900 hours on the dates indicated below;
  - 1.1.1. Electrical Engineering, Education : **17 October 2023**
  - 1.1.2. Automotive Engineering : **18 October 2023**
  - 1.1.3. Mechanical Engineering Applied Arts and Sciences : **19 October 2023**
  - 1.1.4. Information Science & Technology, Business Studies, Management Studies : **20 October 2023**

**2.0. Minimum Entry Qualifications**

- 2.1. For all **National Certificate (NC)** courses:  
Five (5) Ordinary Levels, with Grade C or better including English Language.  
For Business Studies and Information Technology, 'O' Level Mathematics is a requirement.  
For Engineering disciplines, a Science subject and Mathematics at 'O' level are required.  
Relevant NFC subjects will be considered.
- 2.2. For National Diploma (ND) and Higher National Diploma (HND), applicants must possess the relevant NC and ND respectively.
- 2.3. For ND in Technical and Vocational Education (HEXCO), applicants must possess ND or equivalent, NC plus Class One Journeyman Certificate (for Engineering) in area of specialization.

**3.0. Documents Required**

- 3.1. An application form obtainable from the Gweru Polytechnic website ([www.gwerupoly.ac.zw](http://www.gwerupoly.ac.zw)). The form is also available from Gweru Polytechnic.
- 3.2. Original certificates plus two (2) sets of **certified copies** of birth certificate, national ID and academic and/or professional certificates

**4.0. Handling Fees:** All applicants will pay a non-refundable handling fee of US\$10 or equivalent which can be paid on or before the interview date. Proof of payment is required. Applicants are advised to pay early.

The Polytechnic's bank details are given below:

**BANK:** ZB Bank    **Account Number:** 4575236193080 (ZWL)    **Account Name:** Gweru Polytechnic  
**BANK:** ZB Bank    **Account Number:** 4575236193405 (US\$)    **Account Name:** Gweru Polytechnic

**5.0. Course Fees :** Successful applicants will be advised, on enrolment, of the fees and other requirements for their programme.

**6.0.** All programmes will run subject to sufficient number of students enrolling for the courses.

For more details contact : **The Principal, Gweru Polytechnic**